

WELDMEX 2009/Fabtech Mexico

Deadlines Checklist

Please pay special attention to this section.

Some services can only be supplied if ordered by a certain date.

Others include extra charges on late orders.

You may want to mark these dates on your personal calendar as a reminder.

DEADLINE

SERVICE

April 1

Complimentary V.I.P, Invitations

May 15

Shipping Forms

May 25

**Electrical Service
Plumbing Service
Telephone Service
Display Rental**

May 25

**Furniture Rental
Signs
Audio Visual Equipment
Interpreter**

May 1

Hotel Information

May 27

**Lead Retrieval Service
Exhibitor Badge Request**

Each order form should be submitted as soon as the appropriate information is available.